

### **Multiple Pieces of Property Secure a Lien**

When multiple pieces of property secure one claim, the best way to enter the lien is through Schedule D, and to type a description of the property without linking it.

To do this:

1. While entering the property securing this lien on Schedules A and/or B, don't click the Liens tab to enter creditor information. If the property appears on Schedule A, remove the check mark from the "Linked to Liens" check box. You will then be able to type the amount of the secured claim. (Schedule B does not ask for information about liens against the property.)
2. From the Forms and Schedule Menu, double-click on Schedule D.
3. Click the Insert button.
4. Enter the claim normally, except you should manually type the description of property. In other words, don't use the list button to pick a single piece of property. Type a short description of the multiple pieces of property that secure this lien.
6. For market value, type the cumulative value of all property securing the lien.
7. The unsecured portion will be filled in for you. If you need to edit this amount, click the Auto box to remove the check mark, then type the unsecured amount.
8. When you have finished with this screen, click OK or click the tabs at the top to enter related information about the claim, such as Chapter 13 Plan treatment, codebtors or additional notice parties.

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