



BEST CASE SOLUTIONS, INC.  
P.O. Box 32  
EVANSTON, IL 60204-0032  
TOLL-FREE 800.492.8037  
TELEPHONE 847.492.8037  
FACSIMILE 847.492.8038  
E-MAIL [HELP@BESTCASE.COM](mailto:HELP@BESTCASE.COM)  
WEB [WWW.BESTCASE.COM](http://WWW.BESTCASE.COM)

## Installing the Single-User Version of Best Case® Bankruptcy on a Network

### ① Single User Licensing

Our single user licenses allow one attorney and one support worker at the firm to use the program, but not simultaneously. Please see our license agreement, available on your Best Case CD-ROM in PDF and on our website, for information. Call Best Case Solutions at 1.800.492.8037 if you require additional user licenses or need to upgrade to the network license.

The single-user version of Best Case Bankruptcy can be installed on a shared or network drive, but only for use by one person at a time. With the single-user version on a network, if someone is working in Best Case Bankruptcy, the second person who tries to access Best Case Bankruptcy will get a message saying that someone is already in the program. If you install Best Case Bankruptcy on a network, both users will have access to the same client information and Common Creditor List, but not simultaneously.

Exit all programs that are currently running. (This will speed up the installation process and minimize the chance of errors.)

- With Windows 95/98/ME/2000/NT, the installation window will appear when you insert the CD-ROM; click **Install Now** to continue. If installation does not automatically begin after a minute:
  1. Click the **Start** button on the Taskbar then choose Settings.
  2. Choose Control Panel then double click “Add/Remove Programs” in the Control Panel window.
  3. Click the **Install** button (or the **Add New Programs** button) then follow the on-screen instructions.
  4. The default setting is to install to your C: drive in a new BESTCASE sub-directory. Substitute your network drive letter for the C:\ drive.
  5. When you get the “Installation Complete” message, press **R** or click **OK**, then remove the CD and store in a safe place.
  6. From each workstation, create a shortcut from the desktop that points to the bestcase\winbfs.exe file on your network drive: go to the blank desktop where you see all of your program icons. Hold the mouse in the blank space, not over any icon, and press the right mouse button. Go to New, then to Shortcut. In the command line, browse to the winbfs.exe file on the network or type the network drive letter then bestcase\winbfs.exe. For example, if your network drive is F:, you'll type  
f:\bestcase\winbfs.exe